



**RUSKIN**  
A PRIORY ACADEMY

YEAR 7  
INFORMATION GUIDE

**The Priory Ruskin Academy**

Rushcliffe Road, Grantham, Lincolnshire NG31 8ED

**Telephone:** 01476 410410

**Email:** [generalenquiries@prioryruskin.co.uk](mailto:generalenquiries@prioryruskin.co.uk)

**www.prioryruskin.co.uk**

**Headteacher:** Mr B Key



THE  
**PRIORY**  
FEDERATION  
OF ACADEMIES TRUST

Ruskin Academy is part of The Priory Federation of Academies Trust. The Trust mission is "To improve the life chances of our students so they become true citizens of the world" through our core values of Wisdom, Curiosity, Generosity, Courage and Passion.



# ADMISSIONS

The Priory Ruskin Academy will have a Published Admission Number of 210 students in Year 7.

## Process of Application

Applications for places in Year 7 at the academy will be made in accordance with the co-ordinated admissions arrangements in the local authority area in which the prospective student lives. Parents need to apply using the Common Application Form (CAF) provided and administered by the relevant local authority by 31st October. For further details, please visit the academy website under 'Admissions'.

## Admission Criteria for Year 7

The Priory Ruskin Academy will consider all applications for places at the academy. Where the number of applications is less than or equal

to the published admission number, the academy will offer places to all those who have applied. The criteria below will be applied in the order in which they are set out.

### Education, Health and Care Plan

If the number of applicants is greater than the published admission number, the academy will accept all students with an Education, Health and Care Plan that names the academy.

### Looked After Children (LAC)

The academy follows the requirement of the School Admissions Code to give priority when oversubscribed to looked after and previously looked after children, no matter where they live.

## Aptitude Assessment

The Priory Ruskin Academy will admit up to 21 Year 7 places on the basis of their aptitude for sport and visual arts. These numbers may vary from year to year but the total number of places offered on the basis of aptitude will not exceed 21. Parents who wish to seek a place at the academy for their child based on these areas of specialism should present their child for assessment in July of the summer term before the applications are made (that is, when the child is towards the end of Year 5). The date of the next assessment is available on the academy website.

## Siblings

The academy also places great emphasis on developing and maintaining contact with families and so gives next priority to applicants with siblings attending the academy, no matter where they live.

## Staff

Children of a member of staff of the academy who have been employed at the academy for two or more years at the time of the application.

## Zones

All of the remaining places for applicants without siblings at the academy will be allocated using four concentric zones centred on the academy. Each applicant will be allocated to a zone using the straight-line distance from their home to the academy. The zones take into account the number of applications to the academy living in each zone for admission in the school year during which these arrangements are determined, and recognise that few students travel long distances to the academy. The following proportions will be used for each zone:

- **Zone 1:** living less than 1 mile from the academy – 35%
- **Zone 2:** living 1 mile or more but less than 1.6 miles – 31%
- **Zone 3:** living 1.6 miles or more but less than 7 miles – 25%
- **Zone 4:** living 7 miles or more from the academy – 9%



## OVERSUBSCRIPTION CRITERIA FOR YEAR 7

Where the number of applications for admission is greater than the published admissions number (210), applications for the academy will be considered by the Trust against the criteria set out below:

1. The Priory Ruskin Academy will first accept all students with an Education, Health and Care Plan (EHCP) that names the academy.
2. After the admission of pupils with EHCP, the criteria below will be applied for the remaining places in the order in which they are set out:
  - a. looked after children, or previously looked after children
  - b. applicants who achieve the minimum standards needed for admission on the basis of aptitude for sport or visual arts
  - c. siblings of pupils who are on the roll of the academy at the time of the application
  - d. children of a member of staff of the academy who has been employed at the academy for two or more years at the time of the application, or who has been appointed to a vacant post for which there is a demonstrable skill shortage

In the event that there are more applicants than places using criteria c or d, then successful applicants will be chosen by random allocation.

- e. the remaining places, typically for applicants without siblings at the academy, will be allocated randomly to each of the zones 1 to 4 in the order zones 1 to 4. The number of places available in each zone will be calculated using the percentages (see previous page). If there are more applications than places in any zone, then the places in that zone will be allocated randomly. If the number of applications in any zone is less than or equal to the number of places, all applicants will be admitted and any remaining places will be held to the end of the process. Once allocations to each zone have been made, any remaining places from the four zones, together with any places resulting from the calculations above, will be allocated at random to all remaining applicants from all zones.

Random allocations will be made using the online random sequence generator in 'random.org' or, if not available, an alternative random generator. The process will be overseen by a person independent of the academy and the local authority.

## ACADEMY DATES: YEAR 2027/28

Module	Start	End
Module 1	Monday 6th September 2027	Friday 22nd October 2027
Module 2	Monday 1st November 2027	Friday 17th December 2027
Module 3	Wednesday 5th January 2028	Friday 11th February 2028
Module 4	Monday 21st February 2028	Friday 31st March 2028
Module 5	Tuesday 18th April 2028	Friday 26th May 2028
Module 6	Monday 5th June 2028	Thursday 20th July 2028

## THE ACADEMY DAY

Period	Time	Period	Time
Students on site	8.40am	Period 3	11.40am
Form time	8.50am to 9.20am	Lunch	12.40pm
Period 1	9.20am	Period 4	1.20pm
Period 2	10.20am	Period 5	2.20pm
Break	11.20am	End	3.20pm

## CURRICULUM

### KS3 CURRICULUM

50 lessons over a 2 week timetable

Subject	Periods
English	8
Mathematics	6
Science	6
Art	4
Games	4
Languages	4
History	4
Geography	4
Technology	3
Performing Arts	2
ICT	2
RE	2
Personal Development	1

### KS4 CURRICULUM

50 lessons over a 2 week timetable

Subject	Periods (Y10)	Periods (Y11)
English	8	8
Mathematics	8	8
Science	8	8
Games	4	2
RE	2	0
Option 1	5	6
Option 2	5	6
Option 3	5	6
Option 4	5	6

## UNIFORM AT THE PRIORY RUSKIN ACADEMY

- Blazer Navy blue with Academy badge.
- Skirt Harrow (mid) grey, knee length with stitched down pleat.
- Trousers Harrow (mid) grey, straight, classic style (no skinny, flares or turn ups). Module 6: Grey formal shorts can be worn.
- Shirt or blouse Sky blue.
- Academy tie Worn waist length.
- Jumper V neck, navy blue.
- Shoes Black with flat or low heels, heel not to exceed 5cm (no platforms or ballet style shoes).
- Socks Mid grey, white if worn with skirt (no logos or patterns).
- Tights Thick grey/opaque black in Years 7–9, students in Years 10 – 13 may wear natural coloured tights.
- Coat Black, grey or navy blue, plain in style, (no large logos or patterns).
- Hat/scarf/gloves Black or navy blue, plain in style (optional).
- Bag Black or navy blue, plain in style (no large logos or patterns), must be suitable to carry books and equipment (no handbags).
- Jewellery No jewellery, other than plain stud earrings.
- Earrings Plain gold or silver stud earrings. One plain stud in each lower ear lobe.

### ADDITIONAL INFORMATION

- Make up No make up to be worn by students, including nail varnish/false nails or eyelashes.
- Hairstyles No extreme hairstyles, hair to be of natural colour.
- Muslim hijab Black or navy blue.
- Hair slides/bands /Alice bands Black, navy blue or colour of hair.

*All items of uniform must be clearly labeled*

## PHYSICAL EDUCATION AND PERFORMING ARTS UNIFORM

All students are expected to be fully prepared for PE and PA lessons. Students are required to have all the items below, unless specified as optional.

### KEY STAGE 3 PE

#### INDOOR KIT

- **PE polo shirt:** blue, with Academy badge and logo
- **Shorts:** blue Academy shorts
- **Socks:** white trainer socks
- **Trainers:** with non-marking sole

#### ADDITIONAL KIT FOR OUTDOOR PE

- **Socks:** navy blue outdoor socks
- **Outdoor trainers**
- **Football/Rugby boots:** studded boots
- **Shin pads**
- **Gum shield:** for rugby and hockey

#### OPTIONAL EXTRA PE KIT

- **PE Midlayer top:** navy blue (see website link below)
- **Thermals:** black or navy blue leggings/top, plain in style (no logos, to be worn as base layer)
- **Tracksuit bottoms:** navy blue, plain in style, (no stripes or logos, worn at the discretion of the PE staff)

The optional mid-layer top can be purchased from Uniform Direct [www.uniform-direct.com](http://www.uniform-direct.com)

#### UNIFORM SUPPLIERS

The Academy uniform can be purchased from:

**Uniform Direct:** [www.uniform-direct.com](http://www.uniform-direct.com)

**Downtown Superstore,** Gonerby Moor, Grantham, NG32 2AB

[www.olderids.co.uk](http://www.olderids.co.uk)

### ADDITIONAL PE INFORMATION

All students are required to have correctly fitted gum shields for rugby and hockey. Studded boots must be worn for football and rugby. Shin pads must be worn for football and hockey. Students with long hair must tie their hair back so that no part of it will affect their ability to participate safely.

For Health and Safety reasons students are not permitted to wear any jewellery or retainers during PE lessons.

### KEY STAGE 3 PERFORMING ARTS & MUSIC

- **Performing Arts polo shirt:** navy blue with Academy badge and Performing Arts logo
- **Shorts:** navy blue, plain in style (no stripes, logos or patterns)
- **Leggings:** navy blue or black, plain in style (no stripes, logos or patterns)
- **Footwear:** bare feet or plain black ballet or jazz shoes

Students will wear Performing Arts polo shirts with navy blue shorts or leggings and have bare feet for both Dance and Drama. Students with long hair must tie their hair back so that no part of it will affect their ability to participate safely.

*All items of kit must be clearly labelled*

## GENERAL INFORMATION

This section is designed to give parents / carers details of some of the core policies and expectations within The Priory Ruskin Academy. Our website ([www.prioryruskin.co.uk](http://www.prioryruskin.co.uk)) provides further information about the academy including a parent's section, curriculum details, news, key dates, student study support and much more. There is also a 'Policies' tab with full details regarding all academy and Trust policies.

### Mobiles Phones and Cameras

Whilst we appreciate that mobile devices have, to an extent, become a useful security item, they can bring with them significant problems. Whilst on site, students are expected to keep mobile phones turned off and out of sight.

### Calculators

It is beneficial for students to have a simple scientific calculator, that is suitable for students up to the end of their GCSE courses. Maths and Science teaching staff will be pleased to offer advice on such a purchase.

### Reflections

If your son/daughter receives a behaviour point on Class Charts (our behaviour management system), this may lead to a reflection. Reflections are used to help students understand and address the behaviour that led to the point being issued.

Reflections are usually set on the same day as the incident and normally take place:

- **At break time** for 15 minutes
- **At lunchtime** for 25 minutes, if the break reflection is missed or the incident is more serious
- **After school** for 40 minutes, if earlier reflections are missed

Parents/carers will be informed of reflections via **Class Charts**. Reflections are part of the school's behaviour process and are **not voluntary**. While parental permission is not required, we value working in partnership with parents/carers to support students in making positive choices.

### Academy Trips

The academy offers a stimulating and varied curriculum for our students and trips and excursions form a key part of this. It is our intention that all students benefit from this element of our curriculum offering, however, attendance on these trips is not automatic and the academy reserves the right to decide on the composition of each trip. The inclusion of students is on the understanding that their standard of behaviour, progress in their work and commitment to wearing their academy uniform meets the high expectation the academy sets. Failure to do so can result in students being excluded from attending trips. When attending trips students are representing the academy and the same expectations apply. Students who do not represent the academy appropriately risk being withdrawn from the trip, sent home from the trip and/or being unable to partake in future trips.

### Insurance

Parents are reminded that the academy does not accept responsibility for personal property. Students are strongly advised not to bring expensive items to school. Parents should initially check their household insurance policy to see that they are covered. The academy does not accept any liability.

### Charging for Activities

The Priory Ruskin Academy does not charge fees for tuition. Charges may be necessary for activities which take place in academy time or which form part of the curriculum studies of the academy. In some cases, the academy may invite parents to make a voluntary financial contribution to activities which are additional to the basic curriculum. However, there will be no obligation to make such contributions and equality of opportunity for all students will be maintained, irrespective of any voluntary contributions. The only exception to this is for external music tuition where there will be a charge which is payable in advance.

## FURTHER INFORMATION

### Expressing Concerns

We are fully committed to providing the best possible education and learning environment for all of our students. If you find you have any concerns with regards your child, this can usually be resolved through contact with your child's Form Tutor (via the Ruskin Values booklet) or by contacting the Head of House or the Pastoral Manager.

If you feel that an issue has not been resolved then our Deputy Headteacher can be contacted in writing or by phoning the academy reception. We will respond within twenty four hours. A resolution will be communicated within five working days. If you are still unhappy, we will provide you with information about your rights and the different ways in which you can pursue your concerns.

### Summary of the Relationships and Sex Education Policy

There is a programme of sex education within the curriculum in order to assist students to have due regard for moral consideration and the value of family life.

In particular, the aim of the Trust's Relationships and Sex Education Policy is to support the spiritual, moral, social and cultural development of all students and ensure that they have the ability to accept their own and each other's sexuality.

They should learn to enjoy relationships based on caring, mutual respect and responsibility whilst learning to take responsibility for the health of themselves and those around them.

### Arrangements for students with Special Educational Needs or Disabilities (SEND)

The criteria for admitting students with SEND are the same as for any other student. Reasonable adjustments are made within the academy to ensure full support to meet needs. Parents of a student with an EHCP (Education, Health and Care Plan) should discuss their child's needs with the academy, their child's SEND caseworker and their primary SENCO before an application is made through the SEND team at the LEA. Additional transitions are organised to support the children.

### Arrangements for Children living in Care (CiC)

Admissions for Children living in Care (CiC) all go through Virtual Schools, the social worker and then through liaison with the academy to support the academic and emotional wellbeing of these students. Additional transitions are organised to support the child when needed. Additional staff are in place to support these students.

### Religious Education

The academy has no affiliation with any religious denomination. Religious education is communicated to all students in accordance with the Lincolnshire Agreed Syllabus of Religious Education. Parents have the right to withdraw their child from any act of religious worship and other religious education by making a written request to the Headteacher.

### Equal Opportunities

The academy is committed to providing equal opportunities for all and will adhere to the requirements of the Equality Act 2010 by not discriminating against students, staff, or volunteers.

## HOUSE SYSTEM

The House system is central to life at Ruskin. It not only encourages a healthy sense of competition through events such as Sports Day, subject competitions and House fundraising initiatives, but also helps to build a strong community spirit.

Younger siblings naturally follow older siblings into the same House, creating a sense of tradition, pride and belonging across families.

Our five Houses are:



**Hepworth House**



**Knight House**



**Mackintosh House**



**Morris House**



**Hockney House**

## YEAR GROUPS

At Ruskin, our students register in their year block. Each block has a Head of Year and a non-teaching Pastoral Manager. Below are members of staff that you will need to speak to should you have any issues regarding your child.



**Mr Moses**  
Head of Year 7



**Mrs Watts**  
Pastoral Manager



**Mrs Fearnley**  
Pastoral Manager





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