

21 August 2020

Dear Parent/Carer

SIMs Pay – Year 7 Cashless Payments and Catering

As we approach the start of the new academic term, I am keen to keep you informed on all the necessary information you will require for your child to start at the Academy smoothly. Due to the current measures that we need to implement due to Covid-19 we are going to be changing the way all students are able to make payments into their SIMs Pay accounts. From September all payments will be expected to be made online via your child's SIMs Pay account, therefore students will no longer be able to pay cash via the reval machine in Student Reception.

Unfortunately, we are unable to send out the activation codes for SIMs Pay which are needed for year 7 students until they have completed their first day at the Academy. Therefore, you are unable to set up your child's account to add credit onto their accounts until this point. Due to this, we would encourage as many students as possible to bring in a packed lunch until this is completed. If this is not possible, students will be able to access the canteen as they will be given a £5 overdraft facility for the first 2 days to allow parents/carers time to credit their account. Any money used will then be taken off the students account as soon as this has been credited. Please ensure that you have set up your SIMs Pay account and have made sure they have adequate credit in their accounts before Monday 5 September. Further information regarding this system can be found on the Priory Ruskin Homepage, Parents, Cashless Catering or by following this link:

<https://www.prioryruskin.co.uk/page/?title=Cashless+Catering&pid=150>.

Any student who is entitled to Free School Meals will automatically be credited with their daily allowance each day, it is the parents responsibility to add additional funds onto their account if they feel it necessary. Once you have signed up for SIMs Pay you will be able to view your child's daily purchases and keep track of their diet and spending.

Again, due to the complexities of having students being catered for in several different areas and over a longer period of time for lunch we have had to reduce the menu we offer students currently and we would like to encourage as many students as possible to bring a packed lunch to ease this situation.

Another measure that we have had to take due to the current Covid situation is that students will not be using the finger print scanner to make payment for meals but will be given a 4 digit PIN code which they will use instead to identify their account. This code will be given to each child at the beginning of the new term.

We look forward to welcoming all students in September however, in the meantime if you have any other queries please email generalenquiries@prioryruskin.co.uk email and we will get back to you.

Yours sincerely



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